S
C
I
P

FEDERAL BYRNE STATE CRISIS INTERVENTION PROGRAM GRANT

Calendar Year 2027 Grant Solicitation

APPLICATION DEADLINE:

SUBMIT BY 11:59 p.m. September 29, 2026
IN THE GRANT PORTAL

For questions regarding application requirements, please contact the Kansas Governor's Grants Program (KGGP) at 785-291-3205 or kggp@ks.gov

Federal Byrne State Crisis Intervention Program Guidelines

Overview

The Federal Byrne State Crisis Intervention Program (SCIP) grant program was created and funded by Congress in 2022 through the Bipartisan Safer Communities Supplemental Appropriations Act, 2022 (Pub. L. No. 117-159, 136 Stat. 1313, 1339); 28 U.S.C. 530C. The U.S. Department of Justice, Bureau of Justice Assistance (BJA) distributes the grant funds to each state based on population and crime rates. The funds are intended to assist state, local, and tribal efforts to prevent or reduce gun violence and violent crime. The Kansas Governor's Grants Program (KGGP) is the state administrating agency for the SCIP grant program.

The SCIP Advisory Board is used to inform and guide the state's funding priorities related to preventing and addressing gun violence and violent crime. On April 28, 2026, the SCIP Advisory Board determined no substantive updates would be made to the Kansas SCIP Plan (Plan). The Plan will guide funding decisions to ensure the best use of the SCIP funds to optimize efficiency, maximize impact, and achieve measurable results.

There is approximately **$2 million** available for grant awards. The SCIP Advisory Board will only recommend funding for projects that align with the priorities and initiatives outlined in the Plan. Please refer to the "Pass-Through Requirement" section on page four for more information regarding the distribution of these funds. The SCIP is a competitive grant process with no guarantee of funding or continued funding. Specifically, applicants receiving SCIP funding should engage in sustainability planning.

Grant Project Period

Grant projects funded by SCIP shall be for a period of 12 months, beginning January 1, 2027, and ending December 31, 2027. Any funds not obligated by December 31, 2027, must be returned to the KGGP. **Applicants should note all subgrant awards must receive approval from the BJA before any funds can be obligated, expended, or drawn down**.

The applicant must submit a reasonable and cost-effective grant project budget. All grant project-specific budget information is completed online within the data fields provided in the Grant Portal.

Grant Application Deadline

Grant applications must be submitted via the Grant Portal **by 11:59 p.m. September 29, 2026.**

Funding Priorities and Initiatives

Applicants should review the Plan in its entirety and consider how the proposed SCIP project fits the priorities and initiatives. **Applications must clearly set forth the priority/initiative under which funds are being requested.**

The Kansas Byrne State Crisis Intervention Program Priorities and Initiatives

The SCIP Plan incorporates BJA guidance for funding projects that address community needs related to gun violence and violent crime. The BJA determines "related programs or initiatives" to mean those programs/initiatives that have a direct connection to crisis intervention, which is focused on identifying risk and intervening before harm occurs. Programs/activities exclusively focused on response to crime in progress or already committed would not be considered crisis intervention. Related programs or initiatives can include certain court-based programs, programs that deflect individuals to behavioral health services, and gun safety programs such as, but not limited to:

1. Related Court-based Programming

- Develop processes to identify, triage and connect court-involved people in crisis to services.
- Expand the capacity of existing drug, mental health, and veterans treatment courts, including to assist clients who are most likely to commit or become victims of gun crimes.
- Implementing or expanding domestic violence courts focused on those at risk for gun related violence.
- Embed social workers in prosecutor, public defender and/or courts agencies to provide screening, assessment, and referral to services for people in crisis, such as court-based navigators.
- Prosecutor, pretrial, or court diversion programs.
- Development and implementation of validated gun violence risk and lethality assessment tools, enhancement of existing tools and service case management and navigation programs to assess the risks and needs of clients and connect them to critical services to mitigate their risk of gun violence and enhance their access to effective interventions.
- Community courts that connect people in crisis with community resources.
- Programming and training on domestic violence cases and related protection orders, including relinquishment of firearms.
- Threat assessment training for prosecutors, judges, law enforcement, and public defenders.

2. Referrals to Community-based Services for People in Crisis

(see the National Guidelines for Behavioral Health Crisis Care Best Practice Toolkit)

- Pre-arrest law enforcement and first responder deflection.
- Assertive community treatment.
- Behavioral threat assessment programs and related training.
- Triage services, mobile crisis units (both co-responder and civilian only), and peer support specialists.
- Suicide and crisis prevention and referral to services.
- Technological supports such as smartphone applications to help families and patients navigate mental health and related systems and telehealth initiatives, including technology solutions for telehealth visits outside the hospital.
- Behavioral health responses and civil legal responses to people in crisis, such as regional crisis call centers, crisis mobile team response, and crisis receiving and stabilization facilities for individuals in crisis.
- De-escalation training for law enforcement, first responders and other justice practitioners.
- Embedding social workers with law enforcement and co-responder programs.
- Specialized training for individuals who work with or are in families of adults and youth who are in crisis.

- Related law enforcement-based programs, training, and technology, focused on crisis intervention for those at risk to themselves or others.

3. Funding for Law Enforcement Crisis Intervention Programs or Initiatives

- Development and or delivery of specialized training, including crisis response and intervention training (CRIT), and overtime for officers to attend such training.
- Training for school resource officers on identifying youth at risk for firearm violence.
- Supplies, equipment, technology, and training to safely secure, store, track, and return relinquished guns, such as gun locks and storage for individuals and businesses and software or other technologies to track relinquished guns.
- Gun safety training for community members.
- Systems purchase or enhancement to facilitate service and/or tracking of ERPOs.
- Technology, analysis, or information-sharing solutions for ensuring law enforcement, probation, prosecutors, the courts, and public defenders are informed when a prohibited person attempts to purchase a firearm.
- Data collection, analysis, and strategic planning to address community gun violence.
- Personnel, supplies, and other related costs for crisis intervention officers or co-responders.

Pass-Through Requirement

The SCIP Advisory Board will only recommend funding for projects that align with the specific priorities/initiatives outlined in the Plan. In distributing the funds, a minimum of approximately 28 percent of the $2 million in SCIP funds are passed through and awarded to units of local government (city or county). An additional minimum of approximately 7.5 percent of the $2 million in SCIP funds must be awarded to jurisdictions not eligible to receive a direct SCIP from the BJA or be awarded to state courts that provide criminal justice and civil justice services directly benefiting those same jurisdictions.

No Match Requirement

Match is **not** required. However, applicants should note the SCIP Advisory Board looks favorably on projects providing a match to optimize sustainability of the grant project. The SCIP Advisory Board will give preference to applicants demonstrating a commitment from local and regional partners and communities. The applicant should describe monetary participation and assistance with project implementation in the Sustainability section of the Project Narrative.

Applicants cannot use SCIP funds as any part of a match requirement for another grant program.

Limitations on the Use of Grant Funds

SCIP funds cannot be used for:

- Costs incurred in applying for, administering, or auditing the grant;
- Lobbying or fundraising;
- Expenses outside of the SCIP Priority/Initiative areas;
- Land acquisition;
- Luxury items;
- Construction projects;
- Infrastructure investments; or
- Vehicles.

Legal Services
Per the Federal Office of Justice Programs, the provision or support of legal services to any removable alien or any alien otherwise unlawfully present in the United States are unallowable costs for purposes of SCIP grant awards. The only exception to this is for (1) legal services to obtain protection orders for victims of crime; or (2) immigration-related legal services that may be expressly authorized or required by any law, or any judicial ruling, governing or applicable to the award.

Food and Beverage
Purchasing food and/or beverages for any meeting, conference, training, or other event is not allowed. No food and/or beverages can be purchased with other funds constituting program income for a federal grant award. This restriction does not impact direct payment of per diem amounts to individuals in a travel status under the applicant's travel policy.

Travel-Related Expenses
Reimbursing in-state mileage expenses in excess of the applicant's approved policy rate or the current federal rate, whichever is lower. If the applicant chooses to reimburse at a rate in excess of this amount, per its agency policy, the applicant should be aware no grant funds administered by the KGGP may be used to make up the difference.

Equipment
Equipment is defined as assets with a useful life of one year or more and a purchase cost of **$10,000** or more per unit.

Fringe Benefits
SCIP funds used for fringe benefit costs shall not exceed the proportion of personnel costs supported by SCIP funds.

Misuse of Grant Funds

Misuse of grant funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under a grant, and civil and/or criminal penalties.

Supplanting

SCIP funds shall be used to supplement, **not** supplant, other federal, state, or local funds that would otherwise be available for the proposed activities. The following guidelines should be used in determining the supplanting of funds. Although the examples provided below relate specifically to staffing scenarios, supplanting is not limited to personnel. Supplanting can occur in any budget line item if sufficient documentation cannot support that a SCIP award has not replaced funds otherwise available for the same program or purpose.

Defined: To reduce federal, state, or local funds for an activity specifically because SCIP funds are available (or expected to be available) to fund that same activity. SCIP funds must be used to **supplement** existing funds for program activities and may **not replace** federal, state, or local funds that have been appropriated or allocated for the same purpose. Additionally, SCIP funding may not replace federal, state, or local funding that is required by law. In instances where a question of supplanting arises, the applicant or subgrantee may be required to substantiate that the reduction in non-SCIP resources occurred for reasons other than the receipt or expected receipt of SCIP funds.

Grant Recipient Compliance and Reporting Requirements

Applicants awarded SCIP funds are expected to comply with the SCIP requirements set out in the grant assurances, reporting requirements, research evaluation process, and any requirements arising because of a compliance review. The KGGP will conduct a compliance review of each SCIP grant award. Failure to comply with these requirements may result in suspension or termination of grant funding.

Applicants awarded SCIP funds will be required to assure that the Subgrantee does not interfere with federal law enforcement by disclosing certain law-enforcement-sensitive information, restricting communications that exchanges certain law-enforcement-sensitive information, failing to provide notice of scheduled release from incarceration as required by law, or restricting access to correctional facilities.

Training of direct services personnel is essential to ensuring a trauma-informed, victim-centered response to individuals impacted by crime. All grant-funded staff are expected to pursue foundational training, advanced training, and ongoing professional development relevant to their roles. Grant recipients must ensure that new direct services staff apply to the Kansas Academy for Victim Assistance (KAVA) and that at least one staff member attends the annual Crime Victims' Rights Conference. Applicants are also encouraged to seek out discipline-specific training opportunities that enhance service delivery. To the extent reasonable and allowable, training related expenses may be included in the grant application.

In addition, subgrantees must comply with the provisions of the Federal Office of Management and Budget (OMB) Uniform Guidance for Federal Awards, 2 CFR Part 200, and the DOJ Grants Financial Guide, which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of SCIP funds, including but not limited to:

- Financial documentation for disbursements;
- An accounting system that tracks the SCIP funds separately from all other funds with a distinct identifier;
- Daily time and activity records specifying time and type of service devoted to allowable SCIP activities;
- Grant project files;
- The portion of the grant project supplied by other sources of revenue;
- Job descriptions;
- Contracts for services;

- Statistical documentation; and
- Other records that facilitate an effective audit and grant analysis for compliance.

Agencies receiving SCIP funding are required to submit the following certification and reports:

- **Five Most Highly Compensated Officers Certification** must be submitted to open the grant award.
- Monthly **Financial Status Report** provides fiscal information on expenditures made during the month. Monthly reimbursements are made based on these expenditure reports. These reports are due 15 calendar days after the end of each month.
- The **Grant Project Narrative Report** provides a narrative description of the activities and services provided with grant project funds. The annual report is due 15 calendar days after the end of each year.
- The **Performance Measurement Tool (PMT) Report** provides grant project statistical data and accountability metrics. PMT Reports must be submitted via the Federal BJA PMT website within 15 calendar days after the end of each quarter.
- The **Projection of Final Expenditures Report** is due October 15, 2027.
- Any other reporting procedures that may be required by the federal government, the SCIP Advisory Board, or the KGGP.

Agencies submitting late, incorrect, or incomplete reports will not receive payment until the next scheduled payments for grant programs. Repeatedly late reports, failure to submit reports or supporting documentation required by the grant assurances, or failure to respond to compliance review findings in the timeframe provided may result in the suspension of grant funds. The subgrantee must come into compliance with grant requirements before grant funds will be paid.

Copies of all financial and statistical supporting documentation must be maintained by the agency for a period of five years following the closeout of the grant award.

Review of Applications

The SCIP Advisory Board makes final grant award recommendations for all applications, and the BJA must expressly approve all final grant award decisions. External grant reviewers will assist the SCIP Advisory Board in evaluating the SCIP grant applications. The SCIP Advisory Board will determine final grant award recommendations in an open meeting. Notice of the SCIP Advisory Board meeting will be posted on the KGGP SCIP webpage and the Kansas Public Square. Incomplete applications will not be considered. Applicants will be notified in writing of the grant award decision. Please do not call regarding the status of an application.

Each grant application will be evaluated using the following criteria:

- Applicant agency's support of one of the SCIP Priorities/Initiatives as set forth in the Plan;
- Quality of any needs assessment in terms of proposed services;
- Demonstration of clear, measurable, and appropriate grant project objectives and activities consistent with the SCIP Priorities/Initiatives outlined in the SCIP Solicitation instructions;
- Efficacy of evaluative components, both programmatic and fiscal;
- Relevant budget information;

- Description of sustaining the grant project in future years without SCIP funding;
- Submission of all required documents and a complete application; and
- Applicant agency's ability to fulfill all of the requirements of the SCIP.

Application Requirements

Please read the SCIP Solicitation requirements and Plan in their entirety before completing the grant application. Submit the application documents in 12 pt. Times New Roman, number the pages of the Project Narrative, and title each document filename as indicated below. Do not submit any section of the application in landscape format. Do not submit any items not specified in the instructions.

The application must include the following items:

_____ General Information (completed in Grant Portal)
_____ Project Narrative (separate document to upload; not to exceed 10 pages)
_____ 2027 Grant Project Budget (completed in Grant Portal)
_____ Agency Budgets (separate documents to upload)
_____ Grant Management Capacity (separate document to upload)
_____ Proof of 501(c)(3) status, if applicable (separate document to upload)
_____ Certificate of Good Standing, if applicable (separate document to upload)

General Information (completed in Grant Portal)

Applicants must complete the General Information page online. Please note the language provided in the proposed grant project "Description" field may be utilized on public websites and documents to describe the purpose of the grant project. This project description should be a concise, one- or two-sentence description of the programs, activities, and/or services to be done through the requested funding.

Project Narrative (separate document to upload - not to exceed 10 pages)

The following items must be included in the Project Narrative. Include each item in the order listed below and clearly label each section. The Project Narrative pages shall be numbered and shall not exceed 10 pages in length.

Identify Priority/Initiative to be Addressed
The submission of an application presumes there is a definable problem that will be addressed by the requested grant funds. Provide a detailed explanation of how the identified SCIP Priority/Initiative will be addressed, either in whole or in part, with the requested grant funds. Describe any needs assessment that was used to develop the activities to address the priority/initiative. If the applicant is comparing local data to state or national data, include information establishing the need locally or describing why the local community is limited in resources to address the priority/initiative

Justification of Need for Grant Funds/Increase Request
Applicants must explain why the proposed project is cost effective, demonstrate how the jurisdiction and/or community will maximize cost effectiveness of grant expenditures, and provide a description of cost effectiveness in relation to potential alternatives and the goals of the project. Applicants should state whether other funds have been sought to support the program and describe the outcome of those efforts.

Grant Project Goal(s) and Objectives
State the goal(s) of the proposed grant project. This should not be the goals of the agency but should be specific to the proposed SCIP-supported project.
List the objectives to be accomplished to achieve each goal listed. Objectives should be specific, measurable, realistic, and consistent with the goals of the grant project and cover a single event or outcome. Include the activities for each objective and explain how each objective will be measured. Specifically identify any evidence-based programs or practices addressing the SCIP Priority/Initiative being incorporated into the proposed objectives and activities.

Grant Project Performance Measures and Results
Applicants receiving SCIP funds will be required to demonstrate how the grant project was implemented and if the project achieved the results expected based on the data collected and evaluated. Please describe the following information:

- Process used for monitoring the implementation, progress, and outcomes of the grant project;
- What data will be collected;
- How the data collected will be used to ensure the success of the grant project;
- Criteria used to evaluate the activities and/or services provided through the proposed grant project;
- How the proposed objectives are measured and how the applicant will determine whether the proposed grant project is effectively and efficiently reaching the proposed goals and objectives; and
- What the grant project will achieve.

Please note: Applicants receiving a SCIP grant award may be required to work with a program evaluator, identified by the SCIP Advisory Board, to monitor results and evaluate the project.

Grant Project Staff
Provide a list of each staff member to be funded with the grant, including staff who will be responsible for monitoring and evaluating the grant project. Include the name, title, and a brief job description for each staff person listed. In addition, describe how the staffing pattern will help meet the goals of the grant project.

Sustainability
Although match is not a SCIP requirement, applicants should note the SCIP Advisory Board will look favorably on projects providing a match to optimize sustainability of the grant project. The SCIP Advisory Board will give preference to applicants demonstrating a commitment from local and regional partners and communities. Provide a detailed description explaining what efforts are being made, or will be made, to ensure the long-term fiscal and programmatic sustainability of the

grant project and program. The applicant must detail how the grant project will be sustained in future years if SCIP funding declines or is not available. If the applicant is proposing to purchase equipment with SCIP funds, describe what plans will be used for maintenance and future replacement costs.

Civil Rights Contact Information
Applicants must include the name, title, address, and telephone number of the civil rights contact person who is responsible for ensuring all applicable civil rights requirements are met and who will act as liaison in civil rights matters.

Current Board President Contact Information
If the applicant is a nonprofit organization, the applicant must include the name, profession (if applicable), address, phone number, email address, and the term of service for the current Board President.

System for Award Management (SAM) Registration and Unique Entity Identifier
Applicants must establish and maintain an active registration status in the SAM. The applicant must provide 1) the agency's 12-character unique entity identifier provided in the agency's SAM registration profile, and 2) the current SAM expiration date.

Current Audit Report Requirement
All applicants must provide details in this section of the Project Narrative regarding the organization's most recent financial statement audit, including:

- The date the audit was completed.
- The name of the auditor or auditing firm.
- The period covered by the audit.
- Whether the applicant met the threshold for a Single Audit ($1 million federal funds expended).
- Where the audit report is filed.

If the KGGP has not yet received a **PDF copy of or hyperlink** to a website posting of the organization's most recent financial statement audit report—including the Single Audit report, if applicable—and IRS Form 990, these documents **must be submitted in full** via email to kggp@ks.gov or a hyperlink must be provided in this Project Narrative document. Additionally, if the audit report or the Auditor's Letter to Management contains any findings or recommendations, the applicant must describe the steps taken or the plan to address them.

Grant Project Budget (completed in Grant Portal)

The applicant must submit a reasonable and cost-effective grant project budget. All grant project-specific budget information is completed online within the data fields provided by the Grant Portal. No *grant project* budgetary documents are uploaded as part of the application.

The requested line items must be clearly linked to the proposed activities to be conducted in achieving the goals and objectives of the grant project. The budget must adhere to allowable costs

and activities as outlined in the SCIP solicitation, OMB Uniform Guidance for Federal Awards, 2 CFR Part 200, and the DOJ Grants Financial Guide.

A detailed calculation and brief narrative explanation must be provided in the Explanation field of each line item. Calculations shall clearly demonstrate how the requested amounts were derived. Personnel must be listed by the agency-assigned title for the position. Positions should be classified as "New" *only if* the requested position would be a new position for the agency. Personnel and associated fringe benefit costs must be demonstrated in terms of full compensation and the percentage of time to be devoted to the SCIP project for each position requested. Training events and other travel costs must be specifically identified to the extent possible. Following are examples of descriptions that might be used for line-item requests. Visit Writing a Grant Project Budget for more guidance.

	Request	Description
Project Coordinator	$44,100	Full-time, salaried, 80% of time on project. Staff expected to receive 5% raise on Jan 1st: $55,125 x .8 of time
Mental Health Counselor	$23,712	Full-time, hourly, 40 hrs./wk. 50% of time on project. Anticipated hire date of April 1, 2026. Staff expected to receive 2% raise on Jul 1st after probationary period ($30.00/hr. x 520 hrs.) + ($30.60/hr. x 1,040 hrs.) = $47,424 x .50 of time
FICA	$ 5,188	7.65% x $67,812 requested salaries
Conferences/ Workshops	$ 1,302	Crime Victims' Rights Conference, April, Wichita: ($250 registration x 2 staff) + (200 mi. x $.65/mi. x 1 vehicle) + ($123/nt. [110 GSA + 12% taxes/fees] x 2 nights x 2 staff) + ($30/day meals [$58/day less meals provided] x 3 days x 2 staff)
Supplies	$ 1,105	Two laptop computers at $850 each: ($850 x 80% for Project Coordinator) + ($850 x 50% for Mental Health Counselor)

Current and Next Fiscal Year Agency Budgets (separate documents to upload)

Upload the applicant's current and next fiscal year budgets, including balanced **income and expenses**. Include the fiscal period utilized by the agency. List all staff positions separately with their respective salaries/wages. If the applicant is under the umbrella of a larger entity, submit the budget developed for the applying program. Agency income must list **all** sources of financial support (i.e. foundations, government agencies, fund-raising events, individual contributions). For each income source, state the amount and its status (received, requested, committed, or projected). If the income is requested or projected, state the date the program expects to be notified of the funding decision or the date the program anticipates collecting the income. Include the appropriate pro-rated portion of the grant application request as budgeted income with a "requested" status. Also, be sure all line items requested in this application can be found in the program's budget for expenses.

Example of budget income only:

Fiscal Year January 1-December 31, 2026

SOURCE:	AMOUNT:	STATUS:	DATE:
City of 'x'	$500,000	Projected	10/26
United Way	5,000	Requested	7/26
Walk-A-Thon	500	Collected	6/26
'265 SCIP-GOV	51,487	Received	1/26
Total Organization Income	$556,987		

***Note:** -Budget expenses are also required.
-Repeat for Next Fiscal Year.

Grant Management Capacity (separate document to upload)

In accordance with requirements described in the Federal OMB Uniform Guidance for Federal Awards, 2 C.F.R. Part 200, the KGGP must assess the applicant's ability and capacity to implement the proposed SCIP project in full compliance with Federal statutes, regulations, and terms and conditions of a subgrant award. Applicants must submit a separate document describing the following information:

- Written accounting policies and procedures and how often they are updated (do not copy/paste the accounting policies and procedures);
- Any potential personal or organizational conflicts of interest within the applicant agency or any of its employees, contractors, or affiliates related to the possible receipt of SCIP funds, as well as disclosure of any current employees previously engaged as contractors or consultants and the details regarding the nature of those arrangements, including dates of service and responsibilities;
- Procedures for ensuring each grant award is accounted for separately and distinctly from other sources of revenue;
- Accounting system, when the current system was implemented, its level of automation, and type(s) of technology utilized, and any manual accounting processes used to complement the system;
- Procedures for monitoring the approved grant project budget and tracking expenditures at a line-item level;
- Internal controls for ensuring grant project expenditures are solely for allowable and approved purposes;
- Reserve funds and/or capacity to manage a SCIP subgrant award on a reimbursement basis;
- Knowledge, qualifications, experience, and training of programmatic and fiscal staff responsible for assuring grant compliance; and
- Experience managing other grant funds awarded to the applicant agency within the previous three years, including the name of the grant program, the purpose of the program, the year(s) awarded, whether any monitoring was conducted by the funder(s), and what findings were cited by the funder(s).

Proof of 501(c)(3) (separate document to upload)

If the applicant is a nonprofit, community, or faith-based organization, upload as an attachment proof of the applicant's exempt status as determined by the Internal Revenue Service.

Certificate of Good Standing (separate document to upload)

If the applicant is a nonprofit, community, or faith-based organization, upload as an attachment a current (less than one year old) copy of the applicant's Certificate of Good Standing from the Kansas Secretary of State's Office (KSOS), available by calling (785) 296-4564 or by visiting the KSOS website, https://sos.ks.gov/businesses/copies-and-certifications.html.